



THE WEST BENGAL STATE CO-OPERATIVE BANK LTD.

Registered Office & Head Office: 24A Waterloo Street, Kolkata - 700 069

Memo : HO/RETAIL/1308

Date: 22/10/2021

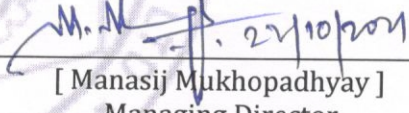
CIRCULAR

Bank is paying "Fixed Pension" to its retired surviving employees (who have opted for the same) since 1st. October 2017 and now it is required for the beneficiaries to submit "Life Certificate" compulsorily in the prescribed format to the Bank once in a year in the month of December through the branch of the bank where the pension amount is being credited every month, personally and not through any representative.

Please note that non-submission of the certificate in time will result in Discontinuation of payment of Pension.

A format of the "Life Certificate" is attached herewith for the purpose.

All concerned please note and act accordingly.

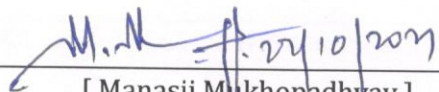

[Manasij Mukhopadhyay]
Managing Director

HO/RETAIL/1308

Date: 22/10/2021

Copy forwarded for information and necessary action to:-

1. Branch Manager (All). They are advised to receive the completed Life Certificates from the retired surviving employees of the Bank, certify and forward them to the Head Office of the Bank for further processing;
2. Staff Officer, Retail Section;
3. Asstt. General Manager (All);
4. Dy. General Manager (All)/Regional Manager (All);
5. P.A. to Special Officer/P.A. to Managing Director.


[Manasij Mukhopadhyay]
Managing Director