



THE WEST BENGAL STATE CO-OPERATIVE BANK LTD.

Registered Office & Head Office: 24A Waterloo Street, Kolkata - 700 069

Ref No- HO/MD/Short Tender/01/2023-24

Date:- 26.05.2023

Notice inviting quotation

Quotations in sealed envelop are invited on behalf of The west Bengal state Co-operative Bank Ltd from the firms having knowledge of printing & supply of the below noted items for 317 (Three Hundred Seventeen) Primary Agricultural Co-operative Societies (PACs) operating in the district of Coochbehar (47 nos), North 24-Parganas (135 nos) and South 24-Parganas (135 nos). The rate quotation shall be unit basis and by submitting quotations, the vendor agrees to supply additional numbers on requisition at the same rate during next one year of awarding the contract. The rate should be quoted in the bidder's letter head pad in the format provided for the following items separately:

SI No	Particulars	Nos	Unit price	Amount with GST
1	5' x 4' = 20 sq ft Back Lite Star Flex with steel eyelite rivet complete with transportation.	317		
2	5' x 4' = 20 sq ft Back Lite Star Flex with wooden bit complete with transportation.	317		

Please note that the Bank requires only one type of flex out of the above two items. The bidders having requisite experience in the field may apply subject to the following Terms & Conditions:

- 1) That the items to be supplied to respective Regional Offices directly at the following addresses:
 - a) The Regional Manager, The West Bengal State Cooperative Bank Ltd, Coochbehar Regional Office, Biswa Singha Road, Coochbehar, PIN-736101.
 - b) The Regional Manager, The West Bengal State Cooperative Bank Ltd, South 24-Parganas Region, Diamond Harbour, South 24-Parganas.
 - c) The Regional Manager, The West Bengal State Cooperative Bank Ltd, North 24-Parganas Region, Barasat, 36, Rishi Bankim Sarani, Kolkata-700124.
- 2) That the items to be delivered within 07 (seven) working days after awarding the contract, failing which, a sum of Rs.500.00 only for each day's delay will be levied subject to maximum of 5% of the award value and to be deducted from the final bill. In no reason, the delay beyond 15 days will be considered and the Bank reserves the right to outright cancel the contract.
- 3) That the sealed quotations to be reached to the General Manager (HRMD), The West Bengal State Co-operative Bank Ltd, Head Office, 24-A, Waterloo Street, Kolkata-700069 within 4:00 P.M. of 01.06.2023 and after that no quotation will be accepted.
- 4) That the bidder shall furnish valid Trade Licence, PAN Card, GST Registration Certificate, at least one work order of executing similar type of work in last one year duly authenticated under seal and signature.
- 5) That the payment will be made after complete supply of the items at respective Regional Offices with acknowledgement from them.

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- 6) That the bidder for clear understanding of the Bank's requirement may contact the Assistant General Manager (Law & Estate) at 24-A, Waterloo Street, Kolkata-700069 before submission of their quotation.
- 7) That the vendor selected for the purpose have to confirm the quality of the Flex and the content (artwork) to be written on the Flex from the Assistant General Manager (Law & Estate) of the Bank before final print.
- 8) That the Bank will not accept the Flex where the name of the Branch of the Bank and the name of the PACs are misspelt or where there is deviation in regard to quality of accepted sample. It will be the bidder's responsibility to properly spell. Any misspelling of the same will lead the vendor to replace the item at no extra cost.
- 9) That the Bank reserves the right to modify, cancel the invitation and/or its terms & conditions at any stage before awarding the contract without assigning any reason.


[Nilanjan Sinha]
Managing Director

