|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| D | D | M | M | 2 | 0 | Y | Y |

**To Date:**

**The Branch Manager**

**The West Bengal State Co-Operative Bank** **Ltd**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ BRANCH

**Sub:** Enlistment of Cheque(s) issued by me / us under PositivePaySystem.

**Ref: SB / CA / OD / CC Account No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Sir,

I / We have issued cheque(s) (details as under) from my / our account; you are requested to enlist the same under PositivePaySystem to arrange clearing in due course and oblige:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Sr. NO** | **Cheque No.** | **Cheque Date** | **Cheque Amount (Rs.)** | **Favoring****(Payee’s name)** |
| **1** |  |  |  |  |
| **2** |  |  |  |  |
| **3** |  |  |  |  |
| **4** |  |  |  |  |
| **5** |  |  |  |  |

**Term & Conditions:**

a) Bank will seek Positive Pay confirmation for cheque issued for an amount which is over and above the registration threshold amount and presented in clearing.

b) Customer to provide the Positive Pay confirmation for cheque presented in clearing 2 working days before clearing cut off time of respective location. In absence of confirmation, Bank will honour / return the instrument as per prevailing Bank’s policy.

c) It is the responsibility of the customer to provide the cheque details post issuance & before presentation of cheque in clearing.

d) Bank will return / dishonor the cheques for which there is amount mismatch between Positive Pay registered details and the cheque amount presented in Inward clearing.

e) The details collected, may be stored in Bank’s database as well as shared with National Payments Corporation of India (NPCI) and the presenting Bank or any agency as per the directions and guideline of RBI/Govt. of India issued from time to time.

**I hereby confirm having read and accept the above T&Cs and will not hold the Bank responsible in case cheque is returned due to non-submission /Amount mismatch of cheque updated in Positive Pay.**

|  |  |  |
| --- | --- | --- |
| **Customer’s signature /Authorized Signatories** | **Customer’s signature /Authorized Signatories** | **Customer’s signature /Authorized Signatories** |

**(Please sign & stamp as per Mode of operation of Account)**

|  |  |
| --- | --- |
| **Acknowledgement : Your PPS is registered vide** **Ref No.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ on**  | **VERIFIED BY** |

 **Name of Account Holder(s)/Authorized Stamp**